

**Permission to Increase Student Credit/Course Load  
Request Form**  
(permission to take more than 18 credits or more than 4.5 courses)

<b>NAME:</b>	
<b>PAWS ID:</b>	
<b>MAJOR:</b>	
<b>E-MAIL:</b>	
<b>SEMESTER REQUESTING FOR OVERLOAD:</b>	<b>FALL or SPRING 20____</b> (circle one)
<b>HAVE YOU RECEIVED PERMISSION FOR CREDIT INCREASE IN A PREVIOUS SEMESTER?</b>	<b>YES    NO</b>
<b>ANTICIPATED GRADUATION DATE:</b>	
<b>REASON FOR REQUEST:</b>	
<p><b>NOTE:</b> It is the policy of The College of New Jersey that the Office of the Dean <b>may</b> give permission to carry more than 18 credits, or more than 4.5 courses, only to students with 3.3 GPA or greater with at least Sophomore-level status (more than 7.75 earned course units). Junior Accounting students may also receive permission, with no GPA minimum requirement, to satisfy program requirements for two semesters only. No permission will be granted for more than 20 credits or more than 6 courses in a given semester.</p>	
<i><b>BELOW FOR OFFICE USE ONLY</b></i>	
<b>GPA:</b>	<b>EARNED UNITS:</b>
<b>DECISION:      APPROVED      REJECTED</b>	
<b>School of Business Office Approval Signature:</b>	
<b>DATE:</b>	
Comments:	